

Privacy policy for Cluster Excellence Denmark

In Cluster Excellence Denmark we safeguard our network: It is our most important resource, and at the same time our network needs us. Thus, we carefully consider in which cases storing data about persons in our network is of mutual value. Also, in Cluster Excellence Denmark we are aware that our data is the subject of significant political and professional attention. For this reason, we impose great restrictions in terms of which information we share with other parties.

Our privacy policy describes how we handle your data.



Data responsibility

We take your data protection seriously

We live on knowledge sharing. Thus, it is vital for us that our cooperation partners have confidence in our handling of personal data, i.e., that we only handle personal data when it is necessary for professional reasons and that we take good care of it. We are aware that personal data is not our property but something we borrow for a limited period of time and delete when we no longer have a professional reason to store it.



Registration of personal data

We register this type of data about you

We handle data about you for professional reasons, e.g., to deliver a good level of service, ensure a high quality of work, give our cooperation partners the best guidance, and facilitate projects on a correct basis.

We handle the following task-related personal data:

- Name
- Title
- Contact information
- Registration of participation in activities
- Contact log when you have been in contact with an employee
- Responses in interviews and surveys
- Photos

On rare occasions, we handle the following personal data:

- Payslips
- (Danish) CPR numbers
- Affiliation with department
- Function
- Area of responsibility

We use the following data processors with whom your data can be registered for professional reasons, including hosting:

- Podio
- Enalyzer
- ResenNet
- Economic
- Co3
- b2match
- MailChimp
- Microsoft
- Zoom
- WorkWays

We only register necessary personal data

We only collect, process and store personal data that is necessary for us.

The professional purpose determines which type of data about you is necessary to collect, process and store. This also applies to the extent of data as we do not have more personal data registered than exactly relevant.

We delete your personal data when it is no longer necessary in terms of the purpose to which it was collected.

We get you consent before registering your personal data

We make sure to get your consent before registering your personal data unless we have a legal ground to do so. We inform you of the grounds and purpose of registering your personal data. Your consent is voluntary, and you can withdraw it at any time by contacting us.

We do not share your personal data without your consent

If necessary to share your personal data with cooperation partners and other actors, we get your consent and inform you what data is used for and to which purpose.



Security

We protect your personal data and have internal procedures on information security

We follow set, internal procedures to ensure information security. Via our IT supplier we protect your personal data against loss, alteration, publication or access by irrelevant parties.

Your rights

At any time you have the right to know which data we register about you, where it comes from and what we use it for. You can also learn for how long we store your personal data and who receives data about you, to the extent to which we share it.

If you believe that the data we process about you is incorrect, you can have it corrected by contacting us. You can also contact us if you believe that your personal data is processed contrary to law or other legal obligations.

You can issue a complaint to the Danish Data Protection Agency about our data processing of your personal data. See contact information and more about complaints here: www.datatilsynet.dk